

## Employment Application Form 工作申請表 (請以英文填寫)

<b>Industries Applied For (in order of preference): 應徵工作業別(依優先順序填寫)</b>		
1. Restaurant	2. Hotel	

### PART I – PERSONAL PARTICULARS 個人資料

**Full Name in BLOCK LETTERS as in Passport / Identity Card 用大寫方式填寫護照或身分證上之英文全名**

WANG, XX-XXXX

<b>Chinese Characters (if applicable) 中文姓名</b>	<b>English Name (if applicable) 英文別名 (若有)</b>
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王 XX	John
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Gender 性別	Nationality 國籍	Religion 宗教	Race 種族	Date of Birth 出生日 (DD/MM/YYYY)	Age 年齡
Male	Taiwan, ROC	Taoism	Chinese	15/03/1990	23

**Home Address 戶籍地址** 請至 [http://www.post.gov.tw/post/internet/f\\_searchzone/index.jsp?ID=190103](http://www.post.gov.tw/post/internet/f_searchzone/index.jsp?ID=190103) 轉換成英文

**Mail Address 通信地址** 請至 [http://www.post.gov.tw/post/internet/f\\_searchzone/index.jsp?ID=190103](http://www.post.gov.tw/post/internet/f_searchzone/index.jsp?ID=190103) 轉換成英文

Phone Number 電話	Cell 手機	Home 住家
	0920-XXXXXX	(07)621-XXXX

**E-mail 電子郵件** John123456XX@gmail.com

**Skype Skype 帳號** John123456XX

Place of Birth 出生地	Identity Card No. 身分證號
Taipei	J1212XXXXX

Passport No. 護照號碼	Country of Issue 發照國	Place of Issue 發照城	Issue Date 發照日期 (DD/MM/YYYY)	Expiry Date 到期日 (DD/MM/YYYY)
200XXXXXX	Republic of China	Taipei, Taiwan	14/03/2000	14/03/2010

Marital Status 婚姻狀況	Height (cm) 身高	Weight (kg) 體重	Hobbies / Interests 興趣/ 嗜好
Single	175	65	Jogging, Reading, Dancing

Language Written 使用語言 (寫)	Language Spoken 使用語言 (說)
Mandarin	Mandarin

### Part II - FAMILY DETAILS (Particulars of spouse, children, parents & siblings) 家庭背景 (配偶、小孩、父母、兄弟姊妹)

Name 姓名	Relationship 關係	Age 年齡	Occupation 職業
Wang, XXX-XXX	Father	54	Teacher
Chang, XXX-XXX	Mother	52	House Keeping
Wang, XXX-XXX	Brother	25	Accountant
Wang, XXX-XXX	Sister	18	Student
Wang, XXX-XXX	Sister	16	Student

**PART III – EDUCATION DETAILS OF APPLICANT 申請人教育背景 (國中、高中及大學)**

Name of Institution / University 學校名稱	Country 國家	Year 西元年月		Major 主修	Highest Qualification 學位證書
		From 從 (MM/YYYY)	To 至 (MM/YYYY)		
Shu-Te University	ROC	09/2009	06/2013	English	Bachelor
XX-XX Vocational High School	ROC	09/2006	06/2009	Hospitality	Diploma
XXX-XXXX Junior High School	ROC	09/2003	06/2006	General	Diploma

**PART IV – RELEVANT WORKING EXPERIENCE (Please enter in chronological order)**

請依時間先後順序填寫相關工作經驗 (可填打工經驗)

**Previous Employer 1 之前雇用公司**

Employer 雇用公司		Job Title 工作職稱			
Louis Vuitton		Sales Associate			
Country 國家	City 城市	Years of Experience 在職時間	Salary (SGD) 薪資(換算成新幣)		
Taiwan, ROC	Kaohsiung	3 Months	1,000		
Reason for Leaving 離職原因		Employment Date 雇用年月			
Gaining broader experience in trading		From 從 (MM/YYYY)	06/2012	To 至 (MM/YYYY)	09/2012

**Description of your Duties 工作職責**

1. Serving customers purchase and resolve their needs using sensitivity and professionalism.
2. Ensuring that inventory and sales displays were properly organized, accounted for, and priced correctly.
3. Consistently met or exceeded sales quotas.

**Previous Employer 2**

Employer		Job Title			
Country	City	Years of Experience	Salary (SGD)		
Reason for Leaving		Employment Date			
		From (MM/YYYY)		To (MM/YYYY)	

**Description of your Duties**

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**Previous Employer 3**

Employer		Job Title			
Country	City	Years of Experience	Salary (SGD)		
Reason for Leaving		Employment Date			
		From (MM/YYYY)		To (MM/YYYY)	

Description of your Duties			
Previous Employer 4			
Employer		Job Title	
Country	City	Years of Experience	Salary (SGD)
Reason for Leaving		Employment Date	
		From (MM/YYYY)	To (MM/YYYY)
Description of your Duties			
Previous Employer 5			
Employer		Job Title	
Country	City	Years of Experience	Salary (SGD)
Reason for Leaving		Employment Date	
		From (MM/YYYY)	To (MM/YYYY)
Description of your Duties			
PART V – SKILLS (e.g. Computer Literacy, Opera, Fidelio) 技能 (例如：電腦操作、歌劇、Fidelio 等)			
Practical Computing with LCCI Level 2 Certificate, TOEIC 800			
PART VI – ADDITIONAL INFORMATION 其他資訊			
(a) Have you ever visited Singapore? 您是否曾到訪過新加坡?			Yes
If yes, please state the purpose of visit (若有，請說明拜訪目的): Touring			
(b) Have you had any police conviction? 您是否曾有犯罪紀錄?			No
If yes, please declare: 若有，請說明?			
(c) Have you ever been dismissed or suspended by any previous employer? 您是否曾有被之前雇主解職?			No
If yes, please declare: 若有，請說明?			
(d) Have you ever had or are you suffering from any physical impairment? 您是否有或曾有任何肢體障礙、傷殘、疾病、或正接受藥物治療中?			No
If yes, please declare: 若有，請說明?			
(e) Do you have any visible tattoo? 您是否有任何可見之刺青?			Yes
If yes, please declare(若有，請說明): I have a tattoo of a rabbit on my right arm.			
(f) If you were offered the employment, when could you start work? 您可以開始就職的日期?			01/09/2013

**PART VII – DECLARATION 聲明**

**I hereby declare that the information given in this application is true and correct.**

本人在此聲明，以上申請表所提供之資訊均為真實且正確。

<b>Signature of Applicant</b> 申請人簽名	<i>Wang, XX-XXXX</i>	<b>Date</b> 簽名日期	29/04/2003
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